



SERVICES + AMENITIES

Durham Arts Council
120 Morris St, 27701
919.560.2787
durhamarts.org
dacfacilities@durhamarts.org

Tables and Chairs

Inventory	Table Type	Linen Sizing Guide	Cost
9	6 foot rectangular tables (Seats 6 - 8)	90" x 132"	\$3.00
15	8 foot rectangular tables (Seats 8 – 10)	90" x 156"	\$3.00
16	60 inch round tables (Seats 8 – 9)	120" Round	\$10.00
6	30 inch cocktail tables	120" Round	\$5.00
1	36" Cake Table	90" Round	\$5.00
300	Cushioned banquet style chairs	18" from floor to seat, 19" leg to leg, 35" floor to top	\$0

DAC does not provide table linens or dishware

Complimentary Setup and Breakdown Time

We allow a two hour complimentary set-up window before your event for decoration and organization and one hour complimentary clean-up time to break down after your event. You are only responsible for the items you/your vendors bring in.

Staff Assistance

Our staff will set up and break down any tables and chairs rented from DAC for your event as close to the floor plans you provide as we can.

Catering

DAC allows you to bring in your own caterer for your special event. We do not have a preferred vendor list; leaving the choice entirely up to you! You may even cater your event yourself! Rental of the Catering Center includes the use of a refrigerator, 2 ovens, 2 microwaves, 4 stovetop burners, 2 deep sinks, 2 carts, ice machine, and workspace. Client is responsible for cleaning the Catering Center at the end of the event.

A/V Equipment/Miscellaneous Rental Items

Mahogany Finish Presentation Podium	\$35.00
Wooden Display Easel	\$5.00
Liberty Dual Function Sound System with Wired or Wireless Microphone	\$225.00
Peavey Messenger Sound System with Wired Microphone	\$75.00
Yamaha Conservatory C7 Grand Piano (Tuning Not Included)	\$150.00
LCD Projector	\$150.00
Decorative Columns	\$25.00/pair
Garden Arbor (Wood Finish or Vinyl)	\$40.00

PSI Theatre

Your DAC hired technician will work with you to achieve the technical requirements of your event.

PSI Theatre has the following technical specifications:

174 Seating Capacity (bolstered and raked seats)

Sprung Marley Stage Floor

Lighting Grid

Yamaha LS9 32-Channel Sound Board

3 x Microphone Packs (Handheld or Lav)

Sanyo PDG-DHT8000L Projector

Freight Elevator (6'2" Wide x 7'8" Deep x 8'0" High)

Rental of additional Equipment is provided through DAC by No Regret Production Company.